**Robo-Phantoms Meeting Minutes**

**Date**: October 14, 2023.

**Time**: 5:00 PM - 6:00 PM.

**Type of Meeting**: Online.

**Meeting Facilitator**: Mr. Srinath Madasu. (Coach 1) **Attendees**:

1. Ajay Muthukumar.
2. Dhruv Shah.
3. Harsh Desai
4. Kavin Shankaran.
5. Kayan Patel.
6. Srilakshminath Madasu.
7. Subha Annamalai. (Coach 2)

**Agenda**:

**Discussions and Decisions**:

1. Both coaches went over how to use Trello, what we will use Trello for, and where things are in Trello.

2. Both coaches also went over where to put things in GitHub, how to upload documents to the GitHub, due dates for submitting documents to the GitHub, and the format of all documents with and without elements submitted to the GitHub.

**Decision(s):** Coaches

We decided we will go over the strategy for the path of the robot during the autonomous period on Oct. 21.

1. **Tasks for the Upcoming Week(s):**

a. Research: The team was also tasked with researching type, parts needed, where it is available to buy (REV, Gobilda, Custom, etc.), and price at the places available about the inputs assigned to them.

b. Draw: Finish drawing the path of the robot during the autonomous period.

1. **Announcements:**

The coach announced we will be building the chassis on October 15, and we will be building the field set in two weeks.

1. **Open Issues:**

Waiting for the field set to arrive.

**Action Items:**

Research on the topics below Due on Oct 21, 2023.

Compliant Wheels by Dhruv Shah and Kayan Patel.

Surgical Tubing by Harsh Desai and Kavin Shankaran.

Claw by Srilakshminath Madasu and Ajay Muthukumar.

**11. Next Meeting Date:**

The next meeting will be held online on October 15, 2023 at 3:00 PM.

**Minutes Prepared By:**

Kayan Patel